



RUSHMOOR BOROUGH COUNCIL

BOROUGH SERVICES POLICY AND REVIEW PANEL

*at the Council Offices, Farnborough on
Monday, 22nd January, 2018 at 7.00 pm*

To:

Cllr A.R. Newell (Chairman)
Cllr R.L.G. Dibbs (Vice-Chairman)

Cllr T.D. Bridgeman
Cllr Liz Corps
Cllr A.H. Crawford
Cllr S.J. Masterson
Cllr Marina Munro
Cllr B.A. Thomas

Enquiries regarding this agenda should be referred to the Panel Administrator: Adele Taylor, Democratic and Customer Services, Email: adele.taylor@rushmoor.gov.uk
Tel:01252 398831.

A G E N D A

1. **MINUTES – (Pages 1 - 6)**

To approve the Minutes of the Meeting held on 13th November, 2017 (copy attached).

2. **ADDRESSING LOCAL ISSUES OF STREET DRINKING, ROUGH SLEEPING AND ANTISOCIAL BEHAVIOUR IN THE BOROUGH – (Pages 7 - 12)**

To receive presentations on activities and measures being taken to make positive changes in the Borough around street drinking/living, rough sleeping and associated behaviours:

- Presentation from John Halfacre, (Temporary Chief Inspector, Hampshire Police), Caroline Ryan, (Community Safety Manager) and Suzannah Hellicar, (Housing Options Manager) on local partnership work to address the issues.
- Presentation from representatives from the Society of St. James and the Stonham Group on their activities with outreach programmes and the step one approach
- Presentation from representatives from The Vine detailing their new offer to assist with homelessness locally.

As a reminder of the background, please find attached a copy of the minutes from the Panel's meeting on 14th November, 2016, at which the issues were first raised.

3. **WORK PROGRAMME – (Pages 13 - 22)**

To note the Panel's work programme (copy attached).

MEETING REPRESENTATION

Members of the public may ask to speak at the meeting on any of the items on the agenda by writing to the Panel Administrator at the Council Offices, Farnborough by 5.00 pm two working days prior to the meeting.

Applications for items to be considered for the next meeting must be received in writing to the Panel Administrator fifteen working days prior to the meeting.

BOROUGH SERVICES POLICY AND REVIEW PANEL

Meeting held on Monday, 13th November, 2017 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr A.R. Newell (Chairman)
Cllr R.L.G. Dibbs (Vice-Chairman)

Cllr T.D. Bridgeman
Cllr Liz Corps
Cllr A.H. Crawford
Cllr S.J. Masterson
Cllr Marina Munro
Cllr B.A. Thomas

Apologies for absence were submitted on behalf of Cllr M. Staplehurst.

12. MINUTES

The Minutes of the Meeting held on 11th September, 2017 were approved and signed by the Chairman.

13. FIRE SAFETY ISSUES IN RUSHMOOR

The Chairman welcomed guests and Members to the meeting and explained that the meeting had been arranged to examine in more detail the Motion that had been submitted by Cllr J.J. Preece to the Council in July, 2017. The Council had agreed that the Motion should be referred to the Borough Services Policy and Review Panel. The element of the Motion to be considered was as follows:

“Hampshire Fire and Rescue Authority to ensure the HFRS is fully funded and resourced to keep the residents of Rushmoor safe, including having all the necessary trained personnel, equipment and procedures in place so that fires at all levels of the tallest residential buildings can be tackled effectively.”

In attendance were:

- Neil Odin – Chief Officer Elect Hampshire Fire and Rescue Authority
- Rob Cole – Head of Community Safety Hampshire Fire and Rescue Authority
- Gary Jackson – Fire Brigade Union
- Ryan Thurman – Group Commander (North Hampshire Group) Hampshire Fire and Rescue Authority
- Robert Mills – Regional Housing Director, Accent Housing
- Neil Cox – Director of Asset Management, Accent Housing
- Hilary Smith – Private Sector Housing Manager, Rushmoor Borough Council

Mr. Odin stated that the fire at Grenfell Tower in London had been unprecedented, and it was thought that a number of elements had contributed to the disaster, including the cladding and internal maintenance controls. It was reported that several fires had occurred in high-rise buildings in the past, but never on the scale of Grenfell.

The Panel noted the fire at Shirley Towers, Southampton where two firefighters had died in 2010. Since the events at Shirley Towers, the Hampshire Fire and Rescue Service (HFRS) had invested heavily in advanced firefighting equipment. This, combined with well-maintained housing stock and well trained fire fighters, ensured the best possible level of protection for residents. HFRS, as the enforcing authority, had the ability to restrict use of any building that was deemed unsafe.

Mr. Cole advised that all high-rise buildings should be built/converted to a certain standard and areas should be compartmentalised to hold fires inside proportioned areas. The responsible person/owner of a building was responsible for ensuring the building was safe and up to standard. The Fire Service audited buildings and had the power to enforce restrictions where necessary. Site specific operational support plans were available for residential buildings above 18 meters and each included risk information. The information was available on all fire vehicles and crews regularly visited the blocks to check water supplies and dry risers and familiarise themselves with the buildings.

The Panel was informed of the Hampshire and Isle of Wight Local Resilience Forum (HIOW LRF), a group consisting of representatives from the emergency services, local authorities and other organisations who potentially may be involved in an emergency. Post Grenfell Tower, a decision had been made by the HIOW LRF to assess each of the 272 high-rise buildings in Hampshire, five of which were located in Rushmoor. All cladding had been tested to determine if it was Aluminium Composite Material (ACM) which had been present at Grenfell Tower. It was noted that the cladding on the cladded buildings in Rushmoor was not ACM.

Public reassurance was also an area of concern after the events at Grenfell Tower. The HFRS had used social media to reach large numbers of people to offer reassurance and advice on fire safety. "Safe and Well" visits had also been organised for concerned individuals. At these visits residents were given advice on fire safety and how to prevent fires occurring. In addition, fire stations in locations near to high-rise blocks were opened to the public. Rushmoor Fire Service had also visited the two main high-rise blocks in the area (Alexander House and Stafford House), to offer reassurance to residents.

It was noted that five buildings in total had been inspected in Rushmoor, and letters of minor deficiencies had been sent to the properties' owners. Alexander House and Stafford House had been inspected twice and all five buildings were now up to the standards required by HFRS.

Mr. Mills of Accent Housing then gave an overview from its perspective as owners of Alexander and Stafford Houses. The Panel noted that Accent owned 22,000 properties across the country, 460 of which were in Rushmoor. Alexander and Stafford Houses were two of the tallest tower buildings in their portfolio.

Since the events at Grenfell, Accent had undertaken to carry out independent surveys of the buildings; these included independent testing of the cladding and insulation, a building survey to determine fire integrity, fire risk assessments and a tenancy audit. These measures had all been taken in addition to the HFRS requirements. Communication with residents in the blocks had also been a priority for Accent to keep everyone informed of the approach being taken. Reassurance visits had also been made to some individuals. The findings from the experts had identified 85 areas of work, which included fire stopping, fire doors, fire alarm panel conflicts and fire evacuation policies. It was estimated that the works had cost in the region of £75,000, all of which would be met by Accent. The fire evacuation policy evaluation had reinforced the “stay put” policy and Accent had ensured that the policy was consistent in both blocks. Signage had been updated and letters had been sent to all residents to advise of the “stay put” policy, copies of which would be shared with Members. It was noted that all safety measures would be reviewed in light of any recommendations from the Grenfell Tower inquiry. With regard to communal areas, it was noted that Accent took a zero tolerance approach to items left in these areas and ensured that all communal areas were clear of clutter and if issues of anti social behaviour within the buildings were reported then action would be taken.

The Panel discussed the presentations and asked a number of questions. It was advised that the “stay put” policy would be considered as part of the Grenfell Tower inquiry, however residential high-rise buildings were designed with the “stay put” policy in mind. It was reported that six fires had occurred since the Grenfell Tower disaster in high-rise buildings and all residents, unless affected by smoke, had stayed in their flats and the fires had stay contained within the compartment in which they had started.

In regard to the fact that Alexander and Stafford Houses were both built as commercial buildings, the Panel was reassured that the conversions met all standards of building control. A discussion was held on the complexities of planning regulations and how the HFRS could be more involved as a statutory consultee on fire safety matters. It was noted that the Fire Service would lobby the Government on this once the inquiry was complete.

In response to a question relating to communication with the large Nepalese community in the Borough, some of which were illiterate in their own language, it was advised that the fire service worked closely with partner agencies on these issues and had produced pictorial information and Nepalese language videos to convey the importance of fire safety. It was noted that a pre-recorded Nepalese message was being trialled by the Police whilst an interpreter was located. It was hoped that this option could be rolled out to all emergency services in due course. It was also advised that a bid had been submitted to the Police and Crime Commissioner for funding for a Nepalese speaking liaison officer. The Fire Service was also keen to work with ward councillors to ensure the messages of fire safety were widely spread across the Borough.

A discussion was held around fire fighting equipment and its capabilities. It was reported that the equipment available to the London Fire Brigade was not as cutting

edge as that used in Hampshire and, as far as high reaching equipment was concerned, it was noted that HFRS had access to the highest reaching equipment as well as aerial appliances. The advice for internal equipment such as fire extinguisher and dry risers was that they should only be operated by trained personnel and smoke detectors should be fitted in each individual flat as well as the communal areas. In regard to sprinkler systems, it was noted that all new builds should be fitted with a system and the Fire Service was lobbying to ensure all existing buildings over 30 metres high were retro fitted with sprinkler systems going forward. In response to a query it was advised that inspections on high-rise (18 metres and above) buildings were carried out every 1-3 years and the schedule for each building was risk based.

The Panel discussed the issues around supporting fire services across the borders and the implications if a major fire were to break out in Rushmoor and the crew had been dispatched across the border. It was advised that the primary assumption was that there would not be two major fires at any one time, however, a skeleton crew would always be available in the Borough with the option to get support from other services across the country to assist if required. In addition, it was advised that, during the Farnborough Airshow, the HFRS ensured that the Rushmoor service was backfilled to allow for enough fire fighters in the event of a major event.

In response to a query regarding commercial buildings, it was advised that these were probably one of the safest elements as people were awake and alert and could raise the alarm at an early stage. In the case of hospitals and airports, it was reported that staff were highly trained to deal with such incidents.

The Panel discussed developers/housing managers locally who may be seen to be “cutting corners” it was felt that the Fire Service should be informed of any such issues.

In conclusion it was agreed that the Panel felt satisfied that the Fire Service within Rushmoor operated at a high level and was well equipped to deal with fire safety matters. Enormous pressure had been put on the Fire Service since the events at Grenfell Tower and it was felt that locally the response had been unprecedented, professional and carried out in a timely manner. Members of the Panel felt reassured by the professional presentations and approaches described.

The Chairman thanked everyone for attending the meeting.

14. **WORK PROGRAMME**

The Panel noted the current work programme.

A request was made to invite the Stonham Group to attend the meeting on 22nd January, 2018.

The meeting closed at 8.55 pm.

CLLR A.R. NEWELL (CHAIRMAN)

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BOROUGH SERVICES POLICY AND REVIEW PANEL

Meeting held on Monday, 14th November, 2016 at the Council Offices,
Farnborough at 7.00 p.m.

Voting Members

Cr. A.R. Newell (Chairman)
Cr. M.S. Choudhary (Vice-Chairman)

Cr. T.D. Bridgeman
Cr. R. Cooper
Cr. Liz Corps

Cr. Marina Munro

Cr. M.J. Roberts
Cr. M. Staplehurst
Cr. B.A. Thomas

15. **MINUTES –**

The Minutes of the Meeting held on 12th September, 2016 were approved and signed by the Chairman.

16. **SAFER NORTH HAMPSHIRE PARTNERSHIP – UPDATE –**

The Panel was advised that, at the last mid-cycle meeting, it was agreed that appropriate items were required for discussion with the Hampshire Police and Crime Commissioner at the meeting of the Panel on 6th February 2017. The presentations given at the meeting would help inform a list of relevant issues that could be raised with Mr. Michael Lane prior to the February meeting.

The Head of Community and Environmental Services, Mr. Peter Amies, gave an overview of working arrangements and activities of the partnership. Mr. Amies advised of a number of developments within the partnership since the last update, these included: joint overview and scrutiny, community safety awards, a Peer Court and community meetings. It was advised that the Peer Court was a panel of 13-24 year olds who considered the offences of young people around theft, damage or public disorder crimes. To date, 21 cases had been heard by the Peer Court and only two of those individuals had reoffended.

The Partnership was undertaking the strategic assessment for 2015-16 to help identify emerging community safety trends, and enable the Community Safety Partnership to organise activities and allocate resources based on need. Assessments ran from April – March the following year and the Panel reviewed the data for 2015/16 compared to that for 2014/15. It was noted that the way in which data was entered and recorded had changed which did not allow easy comparison year on year.

The Panel highlighted some areas of concern, including possession of weapons and burglary in dwellings and shop lifting. Mr. Amies agreed to provide more detailed information on these issues.

A discussion took place on the rise in hate crimes, it was noted that more minorities were reporting such hate crimes but no significant increase had been identified since the 2016 EU Referendum. It was also noted that work was ongoing with schools, colleges and staff to help identify the signs of radicalisation. It was also noted that Members should contact the Housing or Community Safety teams should they have any concerns over radicalisation in their wards.

The Panel **NOTED** the update and requested that the **ACTIONS** raised be followed up at the next mid-cycle meeting.

Action to be taken	By Whom	When
Further information be sought on the 21 cases trialled by the Peer Court, details were to include the nature of the crime and the outcome of the trial.	Mr. Peter Amies, Head of Community and Environmental Services	December 2016
More detailed information be provided on key areas of crime within the Borough, specifically possession of weapons, burglary in dwellings, shoplifting and links to Indices of Multiple Deprivation.	Mr. Peter Amies, Head of Community and Environmental Services	December, 2016

17. ROUGH SLEEPING AND STREET DRINKING –

Mr. Ian Harrison, Corporate Director, gave a presentation to the Panel on rough sleeping and street drinking in the Borough and particularly the recent issues in Aldershot town centre.

It was noted that, historically, street drinking had caused small scale impacts throughout the Borough but mainly in the parks in Aldershot. However, in 2015, large numbers of rough sleepers and street drinkers had begun to gather in the High Street Car Park, Aldershot. The group, of 10 - 30 individuals, were very visible and high levels of concern and complaints had been received from residents, businesses and shoppers. The Council had organised a Hub Event in September 2015 in partnership with local organisations to help address the issues. Six rough sleepers engaged in the Hub Event were housed in temporary accommodation; unfortunately, all but one broke the terms of their tenancy and had returned to sleeping rough.

Subsequently, in October 2015, the Council had taken specific action to take back possession of the High Street Car Park. Injunctions had been obtained against seven individuals who had consistently been causing anti-social behaviour (ASB). All seven had been issued with terms of undertaking as part of their injunctions. By March 2016, rough sleeping and street drinking had become more visible in the town centre, particularly in Union Street. The Council had created a small team, led by Mr. Harrison, to co-ordinate an approach to address the issues. A number of initiatives had been put in place, from boarding up empty shop units to shop owners/managers recording incidents of ASB. Community Patrol Officers (CPOs) had assisted by patrolling the town centre and clearing rubbish, as required. Two additional mobile CCTV cameras were also utilised as a prevention measure. The measures taken to clear up Union Street had proved effective, although some individuals had been displaced to other areas of the town and the Council had continued to work with property owners, agencies and out-reach workers to further address the issues.

It was noted that, in August 2016, two of the individuals had been brought back before the courts for persistent breaches and had received custodial sentences of three months and one month. The individual who had received the three month custodial sentence was currently engaged and living in a new secured tenancy. However, the individual who had been sentenced to one month in prison was currently back on the street.

In June 2016, the Cabinet had agreed to convert the former Army Barrack and Air Training Cadets hut at Ordnance Road, Aldershot into a “wet hostel” for homeless people. The hostel would be run by specialists from the Society of St. James (SSJ) and would consist of nine bed spaces and provide support for long term resolution of drug, alcohol and mental health problems for an initial three year period. It was hoped that the facility would open in December 2016. The Council was also working with the Vine Centre to provide severe weather accommodation between November 2016 and March 2017 for individuals sleeping out over the winter months.

Mr. Harrison advised that street drinking and rough sleeping continued to be a significant issue locally and on a national scale. The Council’s response locally had combined a supportive approach and a resolve to take firm action as required. Working in a co-ordinated and cohesive fashion with partners was critical to a long-term solution.

The Panel discussed the issues raised and supported the provision of the “wet hostel” as a positive step towards addressing long term issues. It was felt that rough sleeping and street drinking had become a way of life for some involved and a number of individuals were evidently not homeless. Support given to the individuals from the general public was helping to enable some to remain on the street; this was being addressed in public literature. It was discussed that reports of individuals receiving large sums per day begging on the streets had been helping to sustain this lifestyle.

In response to a query, it was advised that the main cost to the Council had been the physical costs, such as the installation of security gates on Union Street and the £20,000 contribution towards the construction of the “wet hostel”. The Council had prioritised the problem as a result of the large number of complaints received relating to the issue, and it was noted that the cost of officer time was relatively low and that no new officers had been appointed to tackle the issue.

The Panel were advised of a couple of incidents in Farnborough, in particular a male and female sleeping rough in Queen Elizabeth Park. The male was reported as being an ex-service man suffering from the misuse of drugs and alcohol. This had raised questions about the available support and a request was made for more information on the current working arrangements and activities at Mike Jackson House.

The Panel **NOTED** the update.

Action to be Taken	By Whom	When
More information be provided on the working arrangements and activities of Mike Jackson House, Aldershot.	Mr. Ian Harrison, Corporate Director	December 2016

18. **VIOLENCE AGAINST WOMEN AND GIRL CRIMES AND DOMESTIC ABUSE UPDATE -**

The Panel welcomed Ms. Karen Evans, Chairman of the North East Hampshire Domestic Violence Forum, who had been invited to the meeting to update the Panel on domestic violence in the Borough, in particular the cross government strategy, Violence Against Women and Girls (VAWG).

Ms. Evans reported on the VAWG cross government strategy which had the intent that, “no woman should live in fear of violence, and every girl should grow up knowing she is safe, so that she can have the best start in life.” To date, progress had been made at national level to take measures to tackle stalking; forced marriage; revenge pornography and controlling and coercive behaviour. A new law had also been introduced called “Clare’s Law”, which allowed women to check if their partner had a violent past. New protection orders were also in place for domestic and sexual violence cases and cases involving female genital mutilation (FGM), these allowed authorities to take protective action before harm occurred. It was noted that locally the support given, in such cases, was to both female and male victims.

The national VAWG Strategy 2016-2020 had four key priorities, these were:

- Prevention – by working within the education system and through the media
- Provision of Services - access at any time for anyone
- Partnership working – sharing information with other related agencies
- Pursuing perpetrators – through the use of technology, e.g. body cameras and GPS technology, and by increasing the capabilities of the police and prosecutors to help identify online crimes.

The Panel reviewed some statistics issued by the Crime Survey for England and Wales (CSEW). It was reported that the Police had recorded 1,800 – 2,000 cases of domestic abuse in 2014/15 in Rushmoor and conviction rates in Hampshire had increased from 70.5% in 2014/15 to 77.2% in 2015/16. Sexual abuse statistics were also reviewed for the six-month period between 1st April – 30th September 2016. 51 offences had been reported in Rushmoor, which represented an increase of 27.5% on the previous year. Under 18 offences accounted for 15% of all sexual offences reported, and 85% of the victims were female. The peak age range was between 14-17 years.

It was reported that, often, the domestic abuse incidents and crimes that were reported were repeats and increasingly involved parents/grandparents being abused by their over 16 child/grandchild.

Ms. Evans advised of the tiered response to reported domestic abuse. Police and associated agencies carried out risk assessments to identify those at a high risk of serious harm or murder. Victims were then categorised into high, medium or standard risk and referred to the appropriate support services. High risk cases were referred to the Multi Agency Risk Assessment Conference (MARAC). Hart and Rushmoor held monthly joint MARAC meetings, which had discussed 221 cases at risk of murder between July 2015 and June 2016. This equated to 30 cases per 10,000 population. The cases involved 311 children, 14.5% of BME cases and 9.5% male victim cases. Victims with long-term disabilities also featured, and measures were being taken to better work in such cases, especially deaf victims where specialist equipment had been used. It was also noted that a Nepali speaking domestic abuse worker was in place, managed by CAB Rushmoor and the DA forum, to help bridge the language and cultural barriers when working with Nepali victims.

It was advised that Rushmoor had a refuge facility within its boundaries which provided emergency safe accommodation for victims, as well as options for “move on” support for victims through the Hampshire Make Safe Scheme (HMSS). The HMSS included the Sanctuary Scheme, which assisted with safety plans within the home; the intention was to make it as difficult as possible for the perpetrator to access the victim’s property. Measures could

include a safe room where the door opened outwards making it harder to force open, window and door alarms and door chains.

The Panel was informed that a number of local measures were in place including healthy relationship sessions in schools and colleges, armed forces domestic abuse work and awareness raising presentations and publicity. A RADAR (Domestic Violence Intervention) programme had also been established recently aimed at young perpetrators aged between 16-23 years and was being run by the Hampton Trust in conjunction with Step by Step. There were currently two groups in Aldershot involving 7-9 males and three females.

The Panel discussed the presentation and reflected on the issues in the Borough and the need for the same level of support as the larger areas, like Southampton to be in place. The Panel also recognised the strong partnership working to make a difference to the reporting levels of domestic abuse.

The Panel **NOTED** and **ENDORSED** the update.

19. **PEST CONTROL –**

The Panel **NOTED** the outline paper, which gave a current overview of the pest control service.

20. **WORK PROGRAMME –**

The Panel noted the current work programme.

The meeting closed at 9.32 p.m.

CR. A.R. NEWELL
CHAIRMAN

BOROUGH SERVICES POLICY AND REVIEW PANEL

WORK PROGRAMME

Set out below are the key issues which form the Borough Services Policy and Review Panel's on-going work programme.

The topics covered reflect the following:

- scrutiny of the process of the way in which decisions have been or are being made
- reviewing issues of concern to local people or which affect the Borough
- review of performance and delivery of specific services
- monitoring and scrutinising the activities of others
- items raised by Members and agreed by the Panel for consideration
- review of policies and proposals developed by others
- the development of a new policy for recommendation to the Cabinet

The purpose of the work programme is to identify the way in which topics are being dealt with and the progress made with them.

An update will be submitted to each meeting of the Panel.

BOROUGH SERVICES POLICY AND REVIEW PANEL

ACCOUNTABILITY AND AREAS OF RESPONSIBILITY

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The terms of reference of the Panel will include all these issues contained in the Safety and Regulation Portfolio and the Concessions and Community Support Portfolio together with certain functions within the responsibility of the Leader of the Council. The functions set out in the Scheme of Delegation are:

PORTFOLIO - LEADER OF THE COUNCIL

Community Planning

To support, co-ordinate and monitor the development and implementation of the Community Strategy and seek to develop effective partnerships with other stakeholders in the community.

PORTFOLIO - SAFETY AND REGULATION

Community Safety (including Anti-Social Behaviour)

To deal with all matters which are the responsibility of the Council relating to the Crime and Disorder Act, crime reduction and community safety.

Environmental Health Policy Relating to Licensing, Food, Health and Safety, Pollution and Environmental Control

To deal with all matters relating to environmental health regulatory powers (other than those licensing powers dealt with by the Licensing and General Purposes Committee) exercised by the Council in relation to the following issues:-

- licensing
- food
- health and safety
- pollution
- environmental control
- provision and regulation of mobile home parks

PORTFOLIO - CONCESSIONS AND COMMUNITY SUPPORT

Democratic Renewal and Community Involvement

To deal with issues relating to community involvement with the Council, including:

- liaison with community organisations
- democratic renewal
- developing working arrangements at a local or ward level
- community leadership

Electoral Issues

To carry out the Council's functions in relation to maintaining effective democratic processes, and in promoting democratic involvement, subject to the Licensing and General Purposes Committee undertaking certain duties set out in the Scheme of Delegation in relation to elections and electoral registration.

Concessions and Supporting Local Organisations

To deal with applications for rate and rent relief from sporting, cultural and voluntary organisations, including applications under Section 49 of the Local Government Finance Act, 1992.

To carry out all powers in relation to the consideration and determination of applications for financial assistance from national and local organisations, including local arts organisations.

To develop the Council's policy and procedures on discretionary matters relating to benefits schemes.

To formulate and implement proposals in respect of facilities for the elderly and the disabled, including the concessionary fares scheme and Dial a Ride.

To co-ordinate funding for the major voluntary organisations operating in the Borough, in particular the Citizens' Advice Bureaux, Rushmoor Voluntary Services and the Farnborough and Cove War Memorial Hospital Trust.

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Accessibility

To carry out the Council's functions in relation to access for people with disabilities and in meeting the requirements of the Disability Discrimination Act and other relevant legislation.

DATE RAISED	ISSUE AND DESCRIPTION OF TOPIC	PROCESS AND TIMETABLE	CURRENT POSITION	CONTACT (SERVICE MANAGER)
PORTFOLIO – LEADER OF THE COUNCIL				
20.01.14	Community Planning Monitoring and review of the Rushmoor Sustainable Community Strategy 2010 - 2026.	The Assistant Head of Strategy & Communications provided an update on the progress of the Rushmoor Strategic Partnership in delivering the priorities contained within the Rushmoor Sustainable Community Strategy at the Panel's meeting on 20th January, 2014.	It was agreed the Panel mid should receive a further update in due course.	Jon Rundle Strategy, Performance and Partnerships Manager Tel. (01252) 398801 Email. jon.rundle@rushmoor.gov.uk
PORTFOLIO – SAFETY AND REGULATION				
Community Safety				
24.10.17	Safer Rushmoor Partnership Plan	At the January 2018 meeting issues relating to rough sleeping and street drinking will be addressed, this will	January, 2018	Peter Amies Head of Community and Environmental Services

DATE RAISED	ISSUE AND DESCRIPTION OF TOPIC	PROCESS AND TIMETABLE	CURRENT POSITION	CONTACT (SERVICE MANAGER)
	Monitoring and review of the Safer Rushmoor Partnership Plan.	include information from Hampshire Police, the Community Safety Partnership and the Council's Housing department.		Tel. (01252) 398750 Email. peter.amies@rushmoor.gov.uk
11.04.16	Supporting Troubled Families Monitoring and review of the Supporting Troubled Families initiative.	Members received an update on the 'Supporting Troubled Families' initiative on 11th April, 2016 and it was agreed that a further update would be requested at least every two years.	A further update will be provided at the meeting in March, 2018 .	Qamer Yasin Head of Environmental Health and Housing Services Tel. (01252) 398640 Email. qamer.yasin@rushmoor.gov.uk
10.04.17 24.10.17	Public Spaces Protection Orders To review the proposed new orders for both Aldershot and Farnborough	The Panel received a presentation on the proposed Public Spaces Protection Orders prior to the final report being submitted to Cabinet on 02.05.17.	The Panel endorsed the proposals within the Orders. An update on the PSPO's would be given as part of the presentation on 22nd January, 2018.	Peter Amies Head of Community and Environmental Services Tel. (01252 (398750) Email. peter.amies@rushmoor.gov.uk
13.11.17	Fire Safety Issues	At the meeting in November, 2017 the Panel addressed the issue of Fire Safety in the Borough. This issue had been raised as a Motion at a Council Meeting earlier in the year in the aftermath of the Grenfell Tower disaster and had been referred to the Panel for further scrutiny.	The Panel were satisfied that the Fire Service within Rushmoor operated at a high level and was well equipped to deal with fire safety matters.	Ian Harrison Corporate Director Tel. (01252 (398400) Email. ian.harrison@rushmoor.gov.uk

DATE RAISED	ISSUE AND DESCRIPTION OF TOPIC	PROCESS AND TIMETABLE	CURRENT POSITION	CONTACT (SERVICE MANAGER)
Environmental Health Policy				
12.06.17	<p>Food safety</p> <p>To examine the Council's Environmental Health policies relating to food safety.</p>	<p>The Environmental Health Manager (Food / Health and Safety) provided an update on the Council's provision of food safety services at the Panel's meeting on 12th June, 2017.</p> <p>It is anticipated that further updates will be received at least every two years.</p>	<p>The Environmental Health Manager (Food / Health and Safety) will provide a further update at the Panel's meeting in June, 2019.</p>	<p>Colin Alborough Environmental Health Manager (Food / Health and Safety) Tel. (01252) 398169 Email. colin.alborough@rushmoor.gov.uk</p>
09.02.16	<p>Pollution / environmental control</p> <p>To examine the Council's Environmental Health policies relating to pollution and environmental control.</p>	<p>On 8th February, 2016, the Environmental Health Manager (Pollution / Environmental Control) updated the Panel on the work of the pollution / environmental control service.</p> <p>It is anticipated that further updates will be received at least every two years.</p>	<p>The Environmental Health Manager (Pollution / Environmental Control) will provide an update on pollution / environmental control services (including regulation of mobile home parks) at a Panel meeting in, 2018.</p>	<p>Colin Alborough Environmental Health Manager (Food / Health and Safety) Tel. (01252) 398169 Email. colin.alborough@rushmoor.gov.uk</p>
12.09.16	<p>Health and safety</p> <p>To examine the Council's Environmental Health policies relating to health and safety.</p>	<p>The Environmental Health Manager (Food / Health and Safety) informed Members about the Council's provision of Health and Safety services at the Panel's meeting on 12th September, 2016.</p> <p>It is anticipated that further updates will be received at least every two years.</p>	<p>The Environmental Health Manager (Food / Health and Safety) would provide an update on Health and Safety services at the Panel in September, 2018.</p>	<p>Colin Alborough Environmental Health Manager (Food / Health and Safety) Tel. (01252) 398169 Email. colin.alborough@rushmoor.gov.uk</p>

DATE RAISED	ISSUE AND DESCRIPTION OF TOPIC	PROCESS AND TIMETABLE	CURRENT POSITION	CONTACT (SERVICE MANAGER)
PORTFOLIO – CONCESSIONS AND COMMUNITY SUPPORT				
Democratic Renewal and Elections				
12.09.16	Cabinet Portfolio for Concessions and Community Support To scrutinise the work of the Cabinet Member, including Grants to Organisations, the Community Lottery and Community Support.	The Cabinet Member for Concessions and Community Support attended the meeting in April, 2017 to update the Panel on current work within the Portfolio and priorities for the future.	The Portfolio Holder would be invited to attend a future meeting to update the Panel on priorities and current work. An update on the Community Lottery would be provided at a future meeting.	Karen Edwards Corporate Director Tel: (01252) 398800 Email: karen.edwards@rushmoor.gov.uk Peter Amies Head of Community and Environmental Services Tel. (01252 (398750) Email: peter.amies@rushmoor.gov.uk
24.10.17				
12.06.17	Electoral issues To deal with issues relating to elections and electoral registration.	The Cabinet Member for Concessions and Community Support (Cr. G.B. Lyon), the Chairman of the Licensing and General Purposes Committee (Cr. A. Jackman), the Chairman of the Borough Services Policy and Review Panel (Cr. A.R. Newell) and Crs. K. Dibble, B. Jones and S.J. Masterson have been appointed to serve on the Elections Group for the 2017/18 Municipal Year.	The Head of Democratic and Customer Services would attend a future meeting to update the Panel on the County Council's Boundary Review. November, 2018.	Andrew Colver Head of Democratic and Customer Services Tel. (01252) 398820 Email: andrew.colver@rushmoor.gov.uk
11.09.17				

DATE RAISED	ISSUE AND DESCRIPTION OF TOPIC	PROCESS AND TIMETABLE	CURRENT POSITION	CONTACT (SERVICE MANAGER)
		meeting to give an update on the current Electoral Review.		
Concessions and Supporting Local Organisations				
15.06.15	Rushmoor Voluntary Services To consider the role of RVS in the community.	Greg Alexander, Chief Executive of Rushmoor Voluntary Services, provided an update on the work of his organisation at the Panel's meeting on 15th June, 2015 .	Greg Alexander has agreed to provide a further update at the meeting on 26th March, 2018 .	Peter Amies Head of Community and Environmental Services Tel. (01252 (398750) Email. peter.amies@rushmoor.gov.uk
11.09.17	Citizens' Advice Rushmoor To consider the role of the CAB in the community.	Alex Hughes, Chief Officer at Citizens' Advice Rushmoor gave an update on working arrangements at the meeting on 11th September, 2016.	Alex Hughes has agreed to provide a further update at the Panel meeting in September, 2019 .	Peter Amies Head of Community and Environmental Services Tel. (01252 (398750) Email. peter.amies@rushmoor.gov.uk
24.10.17	Food banks	The Panel were provided with information on food banks, in particular, the findings of the Bill Sargent Trust Report at its meeting on 14th September, 2015. Mr Mike Shea, founder of Farnborough Food Bank and Jane Newton, of the Holy Trinity Larder were also in attendance.	The Panel have requested an update on foodbanks once universal credit has been rolled out fully.	Ian Harrison Corporate Director Tel. (01252 (398400) Email. ian.harrison@rushmoor.gov.uk
24.10.17	Community Transport To establish the level of	The Panel received presentations from both Rushmoor Voluntary Services and Farnborough Neighbour Care, who both	The issue of community transport would be raised at the meeting in March, 2018	Peter Amies Head of Community and Environmental Services

DATE RAISED	ISSUE AND DESCRIPTION OF TOPIC	PROCESS AND TIMETABLE	CURRENT POSITION	CONTACT (SERVICE MANAGER)
	provision of community transport in the Borough.	provided community transport in the Borough and surrounding areas.	at which Greg Alexander of RVS would be present.	Tel. (01252 (398750) Email. peter.amies@rushmoor.gov.uk
13.06.16	Meals on Wheels/Luncheon Clubs To look at the services provided within the Borough.	The Panel received a presentation on the provision of Meals on Wheels and Luncheon Clubs in the Borough	The Panel highlighted some areas of concern with the Meals on Wheels service and requested some data on customer complaints and satisfaction from HCC. This information would be fed back to the Panel via the Mid Cycle Group.	Peter Amies Head of Community and Environmental Services Tel. (01252 (398750) Email. peter.amies@rushmoor.gov.uk

Chairman - Cr. Adrian Newell

Lead Officer - Ian Harrison, Corporate Director
Tel: 01252 398400
E-mail: ian.harrison@rushmoor.gov.uk

Last updated - January, 2018

BOROUGH SERVICES POLICY AND REVIEW PANEL

WORK FLOW – January 2018 – November 2018

22nd January 2018	Rough Sleeping/Street Drinking Hampshire Police PSPO update The Vine Centre RBC Housing Services Society of St. James The Stonham Group
26th March 2018	Rushmoor Voluntary Services Community Transport Supporting Troubled Families
11th June 2018	
17th September 2018	
19th November 2018	
Date to be confirmed	Community Lottery Update Foodbanks Parliamentary Boundary Review Pollution and Environmental Control Rent Relief Policy Military Covenant Royal British Legion